



Information and Instructions

Service Academy Nomination

United States Senator Sherrod Brown

Candidates and Parents: Please read and follow these instructions carefully. Be sure to save a copy of this PDF.

You may contact Senator Brown's Academy Coordinator, Sue Klein, at any time if you have questions or concerns about the application and nominations process. Phone: 216-522-7272 (Toll Free: 888-896-6446, press option 1 for Cleveland) Email: Sue.Klein@brown.senate.gov

Starting the Application Process

When requesting an application from Senator Brown's website, you will be asked for basic information that will register you as a candidate for nomination with Senator Brown's office. **When providing this information, please provide an email address that you regularly check, especially throughout the summer.** Registering as a candidate allows us to correspond with you regarding updates and instructions throughout the nomination process.

Submission Information

We will begin accepting applications on August 1, 2018. Please do not submit your application before August 1. The deadline for submitting your application packet is September 21, 2018.

Contents of the Application Packet:

- ✓ Application (5 pages)
- ✓ Essay #1 (See Page 3 Information and Instructions)
- ✓ Essay #2 (See Page 3 Information and Instructions)
- ✓ Adult Recommendation (See Page 4 Information and Instructions)
- ✓ Peer Recommendation (See Page 5 Information and Instructions)
- ✓ High School Transcript (An official or unofficial transcript is acceptable.)
- ✓ ACT/SAT Scores

DO NOT INCLUDE ANY ADDITIONAL PAGES, RESUMES, PHOTOGRAPHS OR LETTERS OF RECOMMENDATION. These additional materials and incomplete applications will not be considered.

Please send the complete application packet in one large, flat envelope to the address below. Do not staple, paperclip, or bind any of the pages together. None of the items should be in a separate envelope. **A hard copy of the application must be in Senator Brown's Cleveland office by 5:00 PM on Friday, September 21, 2018.** Late applications, even if post-marked on or before September 21, will not be accepted.

Academy Coordinator
 Senator Brown's Office
 801 West Superior Avenue, Suite 1400
 Cleveland, Ohio 44113

Applications received in Senator Brown's office in August will be awarded 25 extra points. Applications received September 1 – September 15 will be awarded 15 extra points.

Qualifications

To qualify for Senator Brown's nomination, you must be a United States citizen and a legal resident of the State of Ohio.

The service academies require the following:

- For West Point, Annapolis, and the Air Force Academy, you must be at least 17 years old, but not yet 23 years old on July 1, 2019. The Merchant Marine Academy has the same minimum age requirement but accepts students who are not yet 25 years old on July 1, 2019.
- You must not be married, pregnant or have any legal obligation to support children or other dependents.

The Selection Process

Prior to applying for a nomination from Senator Brown, please contact your academy or academies of choice to start the application process. Each academy will apprise you of any special physical, medical or academic requirements specific to that institution.

Each Member of Congress and U.S. Senator may have no more than five appointees in each of the service academies. Senator Brown uses the competitive process which permits him to nominate ten students for each appointment available. **A nomination does not guarantee acceptance to a service academy.** The Academy's Admissions Board ultimately decides who receives an appointment. You are encouraged to also seek a nomination from as many sources as possible, including the Vice-President, Senator Portman, your Member of Congress and for certain candidates, the President.

Senator Brown will appoint a Service Academy Selection Advisory Committee which will be comprised of volunteers who are former and active members of the military and/or local community leaders. All applications will be reviewed to determine which students are most qualified for consideration. Those students who are deemed "highly-qualified" will be interviewed by Advisory Committee members in October or November. Those who receive nominations will be notified by mail or email before January 31, 2019.

ACT and SAT Test Scores

Please submit your ACT or SAT scores. Photo copies are acceptable.

Medical Requirements

A service academy medical examination must be passed before a candidate can receive an appointment. The examination is scheduled by the Department of Defense Medical Examination Review Board (DODMERB). Please carefully review the medical information on the academy websites and contact the academies directly if you have any questions or concerns about disqualifying medical conditions.

Reapplying for Senator Brown's Nomination

Those not selected for a nomination last year may reapply as long as they still meet the age requirements. Applicants may use old recommendations and essays but should complete a new application.

ESSAY TOPICS

Each essay should be on a separate sheet of paper and should be no longer than one page in length.

ESSAY #1: CHALLENGES AND MOTIVATION

You will face many challenges while attending a military service academy. You can expect to be challenged academically and physically. What are some of the other challenges you will encounter, and how are you preparing yourself to meet these challenges? With these challenges in mind, what motivates you to want to attend a Military Service Academy?

ESSAY #2: SERVICE

Senator Brown places a high value on community service. Briefly describe the most significant service project with which you have been involved. Explain your role in the project and what was accomplished. This project may be related to your work through your school or through any other local, state, national or international organization.